

DATA CHECKLIST

UNIVERSITY-WIDE DATA

1. Department and academic program wise Student/faculty ratio
2. For each department, the average number of students per class.
3. Total enrolment; enrolment by major; enrolment by department; number of full-time students and part-time students in undergraduate programs and in graduate programs.
4. Number of applications received and the number of students enrolled in undergraduate and graduate level last three years.
5. Retention rate from first to second year; second to third year; third to fourth year – undergraduate programs and graduate programs.
6. Department wise / designation wise Number of full-time faculty; number of part-time faculty, on contract faculty, visiting faculty and adjunct faculty with qualification.
7. Designation wise list of Average salary for faculty (full-time and Part-time faculty).
8. Total amount of financial aid given to the students from institutional funds; % of expenditure in proportion to the total budget for the last three financial years.
9. Net tuition rate (tuition income – institutional financial aid); % of revenue budget.
10. Endowment assets per student (amount of endowment divided by total number of full-time equivalent students).
11. Total expense per student (educational and general expenses divided by the number of full-time students)
12. % of credit hours for each undergraduate and graduate program.
13. Prepare information on % of each source of revenue – tuition and fees, government grants for operations; restricted grants from sources; etc. In a second chart, give the % for each source of expense – educational and general, auxiliary, etc.

Note: Please make these data readily available for the Reviewers during Review Visit.