

# THE WOMEN UNIVERSITY MULTAN



## PREQUALIFICATION DOCUMENT

FOR

## STRENGTHENING OF THE WOMEN UNIVERSITY MULTAN (PHASE-II)

July, 2022

 **G3 ENGINEERING CONSULTANTS (PVT. LTD.)**

Head Office:

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## INVITATION FOR PRE-QUALIFICATION

1. The Women University Multan intends to prequalify contractors / firms for the following Works of HEC funded approved PC-1 project titled "Strengthening of The Women University Multan (Phase – II)"

Sr. No.	Description of work/Project	Cost as per PC-1 Rs. (Million)
1	Construction of Academic Block for Pharmacy & Computer Science	331.265
2	Construction of Academic Block for Commerce, Economics and Management Sciences	201.859
3	Construction of Block for Digital Hub	180.800
4	Construction of Extension of Admin Block and Transport Office with Bus/LTV Sheds	128.120

2. Pre-qualification is open to contractors / firms having valid registration with PEC in Category (C-3) and above having construction of building works code (CE-10).
3. Pre-qualification documents will be available after the date of publication on the PPRA website and can be obtained from the office of the **Project Manager (PMU), The Women University, Multan (Mattital Campus)** during office Hours on working days upto **27 July, 2022** against non-refundable fee of **Rs. 2,000/-** in shape of CDR, Bank Draft, Pay Order, in favor of Treasurer, The Women University, Multan.
4. Properly filled, signed & stamped applications should reach the office of Project Manager (PMU) The Women University, Multan on **28 July, 2022 upto 11:00 AM** and will be opened on same day at **11:30 AM** in the Committee Room, The Women University, Multan (Katchery Campus).
5. All the relevant instructions / eligibility / terms & conditions etc, are mentioned in the pre-qualification documents to follow.
6. Application received after due date & time will not be entertained.
7. Only prequalified contractors / firms will be eligible to participate in tendering of each of above work / project.
8. All the procurement shall be governed by the Punjab Procurement Regulatory Authority Rules 2014.
9. Single stage one envelope procedure will be adopted.
10. In case, the date of opening or last date of sale of pre-qualification document is declared as a public holiday by the government or non-working day due to any reason, the next official working day shall be deemed to be the date of sale, submission and opening of applications accordingly. The time and venue shall remain the same.

**Project Manager (PMU)**  
**The Women University, Multan**  
**Ph: 061-9200405, 0305-4708920**





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## STRENGTHENING OF THE WOMEN UNIVERSITY MULTAN (PHASE – II)

### Prequalification Document of Contractor

#### 1 INTRODUCTION

##### 1.1 General

The basic aim of the pre-qualification is to select, early in procurement proceedings, contractors / firms that are suitably qualified to execute the Construction of Project Buildings of The Women University, Multan at its Mattital Campus.

##### 1.2 The Project

A development project "Strengthening of The Women University Multan (Phase – II)" stands approved by the Federal Government (HEC) for construction of Academic Block for Pharmacy and Computer science, Academic Block for Commerce, Economics and Management Sciences, Block for Digital Hub, Extension building of Admin Block, Transport office with Bus/ LTV sheds, External Development including Elevators, Escalators, HVAC, External Electrification, H.T/L.T, Water Supply, Sewerage, Drainage and Roads / Walk Ways etc.

The Women University Multan hereinafter the employer intends to pre-qualify the contractors / firms having valid registration with Pakistan Engineering Council (PEC) in category C-3 & above having construction of building works code (CE-10). and have adequate financial soundness, multistory building works experience, personnel capabilities, equipment etc. for construction of above mentioned civil works included in the PC-I.

##### 1.3 Preliminary Examination

All applications/documents submitted shall be checked for the following items:

- 1.3.1 Has the Letter of Application (Annex A) been signed?
- 1.3.2 Has all information asked for in Form A-1 to A-11 been provided?
- 1.3.3 Have all Affidavits required under Form A-11 been provided and duly signed by the authorized person?
- 1.3.4 Have audited balance sheets of last three years been provided?

##### 1.4 Eligibility Criteria / Mandatory Requirements

The applicants (contractors / firms) fulfilling the following basic eligibility criteria shall only be considered for further evaluation (relevant documents to be attached):

- (i) contractors / firms who having valid registration with PEC in Category (C-3) and above having construction of building works code (CE-10) will be considered.
- (ii) The Minimum cost of projects completed and In Hand during the last ten years will be Rs. 250 million.
- (iii) Valid legal entity of the firm e.g., Certificate of registration from FBR (Valid / Active), NTN and STN.

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- (iv) Submission of undertaking on legal, valid and attested stamp paper that the firm is not blacklisted and not involved in litigation with any of provincial or federal government department, agency, organization or autonomous body anywhere in Pakistan. In case involved in any litigation process, proof of dispute resolution is required.

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## 2 INSTRUCTIONS TO APPLICANTS

### 2.1 Submission of Applications

- 2.1.1 Applications for pre-qualification (one original and three copies) clearly marked "Application for Pre-qualification for Strengthening of the Women University, Multan (Phase-II) must be received in sealed envelopes to Project Manager (PMU), The Women University Multan (Katchery Campus) on dated 28 July, 2022 till 11:00 AM and will be opened on same day at 11:30 AM. Applications received after due date & time will not be entertained.
- 2.1.2 All pages of the Prequalification Documents shall be numbered, stamped and signed by the Authorized person. Pages which are unsigned and unstamped shall not be considered in evaluation.
- 2.1.3 Applicant, who has obtained pre-qualification documents, may request for clarification of contents of the document in writing, and respond to such queries shall be made in writing within three calendar days, provided they are received at least five calendar days prior to the date of submission of pre-qualification documents.
- 2.1.4 At any time prior to the deadline for submission of documents, the Employer may amend the Prequalification Document by issuing addenda. Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the Prequalification Document.
- 2.1.5 To assist in the evaluation of information, the Employer may, at its discretion, ask any applicant for a clarification of any information which shall be submitted within a stated reasonable period of time. Any request for clarification shall be in writing. If any applicant does not provide clarifications of the information requested by the date and time set in the Employer's request for clarification then application of the applicant may be rejected.
- 2.1.6 The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.
- 2.1.7 The applications shall be prepared in the English language.
- 2.1.8 The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in dis-qualification of the Applicant.
- 2.1.9 Any false statement(s) by the Applicant will result into his disqualification at any stage
- 2.1.10 Affidavit on judicial stamp paper by the firm that all the information and statements made for Pre-Qualification are true and accept that any misinterpretation contained in it may lead to disqualification.

### 2.2 Qualification Criteria

#### General

Pre-qualification will be based on all the criteria given in succeeding paras 2.2.1 to 2.2.6 regarding the Applicant's Financial Soundness, Experience Record, Personnel Capabilities and Equipment Capabilities as demonstrated by the Applicant's responses in the forms attached to this letter. The (WUM) reserves the right to waive minor deviations, if these don't materially affect the capability of an applicant to perform the contract. Sub-contractor's experience and resources

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shall not be taken into account in determining the Applicant's compliance with the qualifying criteria. The (WUM) will consider the following criteria for Prequalification of Contractors: -

Sr. No.	Category	Weightage/ Marks	
		Maximum	Minimum
i.	Company Existence	10	5
ii.	Experience Record	30	15
iii.	Financial Soundness	30	15
iv.	Personnel Capabilities	10	5
v.	Equipment Capabilities	20	10
	<b>Total:</b>	<b>100</b>	<b>50</b>

**Note:** Prequalification status shall be decided on the basis of Pass/Fail basis. The applicant must secure at least 50% score in each category and 65% overall for qualify. Any firm securing less than 50% marks in any category will stand disqualified.

#### 2.2.1 Company Existence

Credit Marks for Company Existence shall be awarded on the basis of following:

Sr. No.	Documents Required	Marks
1	<p>Company has been in Existence Since (years)</p> <ul style="list-style-type: none"><li>05 to 10 years</li><li>Above 10 years</li></ul> <p>Note: -</p> <ol style="list-style-type: none"><li>Date of Company's existence will be reckoned from Registration with PEC</li><li>The company in existence less than 05 years will stand disqualified</li><li>PEC registration certificates, 1<sup>st</sup> and current be attached for verification of existence and current status</li></ol>	<p>Max Marks 10</p> <p>05 Marks 10 Marks</p>

#### 2.2.2 General Experience

Credit Marks for General Experience shall be awarded on the basis of following Qualification:

Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
a)	<p>Projects Completed in last ten years.</p> <p>(Multistory Building Works and Min Cost Rs. 250 Million)</p> <p>No Marks are awarded for works less than specified limits.</p>	15	<ul style="list-style-type: none"><li>12 Marks are given if the contractor has completed at least 3 projects of similar nature in last ten years.</li><li>For less than 3 projects completed use the following weightage. <math>12 \times (A/3)</math></li><li>For more than 3 projects but less</li></ul>

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Sr. No.	Description	Marks Assigned	Explanation for Marks Obtained
			than 6 projects completed use the following weightage. $12 + (A/6) \times 3$ A = No of projects of similar nature Completed in last ten years
b)	Projects In Hand during last ten years. (Multistory Building Works and Min Cost Rs. 250 Million) No Marks are awarded for works less than specified limits.	10	<ul style="list-style-type: none"><li>8 Marks are given if the contractor has 3 projects of similar nature in-hand.</li><li>For less than 3 projects in-hand use the following weightage. <math>8 \times (A/3)</math></li><li>For more than 3 projects but less than 6 projects in-hand use the following weightage. <math>8 + (A/6) \times 2</math></li></ul> A = No of projects of similar nature In-hand during last ten years <ul style="list-style-type: none"><li>Full Marks are given in case of 6 projects or more.</li></ul>
d)	Updated Enlistment/ prequalified record with Government/ semi Government / Autonomous Bodies.	5	<ul style="list-style-type: none"><li>1 Mark for each up to maximum of five enlistments / prequalification subject that firm must be C3 and above.</li></ul>
<b>Total Marks Allocated</b>		<b>30</b>	

**Note:** Contractors / Firms must submit letter of acceptance and completion certificates for completed projects and letter of acceptance for projects in hand, from the competent authorities.

**2.2.3 Financial Soundness**

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Description	Marks Assigned	Criteria for Marks Obtained
a)	Available Bank Credit Line	10	<ul style="list-style-type: none"><li>6 Marks are given if the available bank credit line limit is equal to Rs. 12.5 million.</li></ul>

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			<ul style="list-style-type: none"><li>For limit less than Rs. 12.5 Million, use following weightage <math>6 \times (A/12.5)</math></li><li>For the limit more than 12.5 million but less than Rs. 25 million use following weightage <math>6 + (A/12.5) \times 2</math></li></ul> <p>A= Available Bank Credit Line Limit</p> <ul style="list-style-type: none"><li>Full Marks are given in case of limit is Rs. 25 million</li></ul>
b)	Working Capital in last 3 years	10	<ul style="list-style-type: none"><li>6 Marks are given if the available average working capital for last three years is equal to Rs. 75 million.</li><li>For the capital less than Rs. 75 million use following weightage <math>6 \times (A/75)</math></li><li>For the capital more than 75 million but less than Rs. 150 million use following weightage <math>6 + (A/75) \times 2</math></li></ul> <p>A= Average working capital in last three years.</p> <ul style="list-style-type: none"><li>Full Marks are given in case of working limit is Rs. 150 million or more.</li></ul>
c)	Avg. Annual Turnover in last 3 years	10	<ul style="list-style-type: none"><li>5 Marks are given if Average Annual Turnover in last 3 years over Rs 250 million</li><li>7 Marks are given if Average Annual Turnover in last 3 years over Rs 350 million</li><li>10 Marks are given if Average Annual Turnover in last 3 years over Rs 500 million</li></ul>
<b>Total Marks Allowed</b>		<b>30</b>	

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**2.2.4 Personnel Capabilities**

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Documents Required	Marks
4	List of Technical Staff with CV	Max Marks 10
	• Project Engineer (B.Sc. Civil Engineering with 5-year experience)	06 Marks
	• Quantity Surveyor (D.A.E. Civil with 10-year experience or B.Sc. Civil Engineer with 05 Year experience)	02 Marks
	• Supervisor (D.A.E Civil with 10-year experience)	02 Marks

**2.2.5 Equipment Capabilities**

Credit Marks shall be awarded on the basis of the following criteria:

Sr. No.	Name of Equipment/Machinery	No. of Items	Minimum Required Nos.	Total Marks 100	Marks Obtained	Remarks
01	Batching Plant (1 Cu.m)		01	10		
02	Transit Mixer		02	5+5		
03	Stationery/Mobile Pump		01	5		
04	Tractor with Trolley		01	5		
05	Dumper or shovel or JCB		01	5		
06	Form Work Steel Plates with scaffolding		20,000 Sft	20		
07	Concrete Mixer Machines (Minimum 01 Bag)		02	10		
08	Wheel Barrows		10	5		
09	Vibrators		04	5		
10	Pole Lift (Each of Minimum Height 40 feet)		02	5+5		
11	Generator to run/operate lift/mixer machine etc.		02	5+5		

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12	Steel Cutting, Bending Machine.		01	5		
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Total Marks = 20  
(Marks Obtained/100) \* 20

**2.2.6 Litigation History**

The Applicant should provide accurate information on any litigation or arbitration resulting from contracts completed or under execution over the last five years. A consistent history of award against the Applicant may result in rejection of the application. In case an Applicant claims Nil litigation, he shall submit the same statement on affidavit duly attested by Oath Commissioner.

**2.3 Joint Venture (JV) – (NOT APPLICABLE)**

**2.4 Conflict of Interest**

2.4.1 The Applicant must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for the project, or was proposed as Engineer for the contract, over the last five years. Any such association may result in disqualification of the Applicant.

**2.5 Updating Prequalification Information**

2.5.1 Bidders shall be required to update the financial, personnel and equipment information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

**2.6 Other Factors**

2.6.1 Only firms that have been prequalified under this procedure shall be invited to bid. A qualified firm may participate in any package.

2.6.2 The Employer reserves the right to: -

- Amend the scope and value of any contract(s) to be bid, in which event the bidder(s) will only bid among those prequalified bidders who meet the requirements of the contract(s) as amended. However, the Employer has to review the disqualified bids who originally do not meet the specified criteria for Pre-qualification.
- Reject or accept any application; and
- Cancel the prequalification process and reject all applications.

The Employer shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

2.6.3 Applicants will be informed in writing by fax or mail within ..... Days of the date for submission of applications (para 8 of Invitation for Prequalification) of the result of their applications and may be debriefed if solicited.

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### **3 EVALUATION CRITERIA**

#### **3.1 Applicants meeting the minimum requirements**

Applicants meeting the minimum requirements mentioned in para 2.2 besides other factors shall be considered for pre-qualification. No compromises shall be made on minimum requirements of 50% score in each category.

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## Annexure – A Letter of Application

*[Letterhead paper of the Applicant including full postal address, telephone no., fax no., telex no., cable and e-mail address]*

Date:

To: **Project Manager (PMU)**  
The Women University Multan  
Multan.  
Ph: 061-9200405, 0305-4708920, E-mail: [danilibra@gmail.com](mailto:danilibra@gmail.com)

Sir,

1. Being duly authorized to represent and act on behalf of ..... (Hereinafter "the Applicant"), and having reviewed and fully understood all the prequalification information provided, the undersigned hereby apply to be prequalified as a bidder of the work for the "Strengthening of The Women University Multan (Phase – II)".
2. Attached to this letter are copies of original documents defining<sup>1</sup>:
  - (a) the Applicant's legal status;
  - (b) the principal place of business; and
  - (c) the place of incorporation (for applicants who are corporations); or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Your Organization and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the applicant.

<sup>1</sup> For applications by joint ventures, all the information requested in the prequalification documents is to be provided for the joint venture, if it already exists, and for each party to the joint venture separately. The lead partner should be clearly identified. Each partner in the joint venture shall sign the letter.

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4. Your organization and its authorized representatives may contact the following persons for further information<sup>1</sup>, if needed.

<b>General and Managerial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Personnel inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Technical Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

<b>Financial Inquiries</b>	
Contact 1	Telephone 1
Contact 2	Telephone 2

5. This application is made with the full understanding that:
- (a) bids by pre-qualified applicants will be subjected to verification of all information submitted for pre-qualification at the time of bidding;
  - (b) Your organization reserves the right to:
    - (i) amend the scope and value of any contract under this project; in such event bids will only be called from pre-qualified bidders who meet the revised requirements; and
    - (ii) reject or accept any application, cancel the pre-qualification process,
  - (c) Your Organization shall not be liable for any such actions and its consequences and under no obligation to inform the applicant of the grounds for actions at 5(b) here above.
  - (d) Your Organization shall not be liable for consequence of, and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.

<sup>1</sup> Application by joint venture should provide information on a separate sheet information for each party to the application

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**Applicants who are not joint ventures should delete para 6&7 and initial the deletions.**

6. Appended to this application, we give details of the participation of each party, including capital contribution and profit/loss agreements, to the joint venture or association. We also specify the financial commitment in terms of the percentage of the value of the (each) contract, and the responsibilities for execution of the (each) contract.
7. We confirm that in the event that we bid, that bid as well any resulting contract will be.
  - (a) Signed so as to legally bind all partners, jointly and severally; and
  - (b) Submitted with a Joint Venture agreement providing the joint and several liability of all partners in the event the contract is awarded to us.
8. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (Name of Applicant or Lead Partner of a Joint Venture)	For and on behalf of (Name and Signature of other Partners of the Joint Venture)

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## Annexure – B Integrity Pact Certificate

(To be submitted on Rs. 500 stamp paper)

Name of Project: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Dated: \_\_\_\_\_

Contract Title: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

(.....Name of Person on behalf of the Firm.....) hereby declares that it has not obtained or induced the procurement of any contract, right, interest, Privilege or other obligation or benefit from PMU Office, the Women University/the Women University Multan, Multan. Syndicate, the Women University, Multan/Government of Punjab (GoP)/Government of Pakistan (GOP)/Higher Education Commission Pakistan(HEC) or any other administrative subdivision or agency thereof or any other entity owned or controlled by it (Syndicate of the Women University, Multan/GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, (.....Name of Person on behalf of the Firm.....) represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not be or agreed to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligations or benefit in whatsoever form, from PMU Office / The Women University Multan, except that which has been expressly declared pursuant hereto.

(.....Name of Person on behalf of the Firm.....) certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PMU Office/The Women University, Multan and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

(.....Name of Person on behalf of the Firm.....) accepts full responsibility and strict liability for making any false declaration. Not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest. Privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PMU Office/The Women University, Multan under any law. Contract or other instrument, be voidable at the option of PMU Office /The Women University, Multan.

Notwithstanding any right and remedies exercise by PMU Office/The Women University, Multan in this regard. (.....Name of Person on behalf of the Firm.....) agrees to indemnify PMU Office/The Women University Multan for any loss or damage incurred by it on account of its corrupt business practice and further pay compensation to The Women University, Multan in an amount equivalent to ten time the sum of any commission. Gratification, bribe, finder's fee or kickback given by (.....Name of Person on behalf of the Firm.....) as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privileges or other obligation or benefit. In whatsoever form, from PMU Office/The Women University Multan.

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(Pvt.) Ltd.

Project:  
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**Pre-Qualification of Contractors**

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Name of Project Manager: .....

Name of the Firm: .....

Signature: .....

Signature: .....

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**Consultant:**  
G3 Engineering Consultants  
(Pvt.) Ltd.

**Project:**  
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**Pre-Qualification of Contractors**

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# APPLICATION FORMS

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Pre-Qualification of Contractors

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### Application Form A-1

## General Information

All individual firms applying for pre-qualification are requested to complete the information in this form. Nationality information is also to be provided for foreign owners as required under the PEC Bye-Laws.

Where the Applicant proposes to use named subcontractors for critical components of the works or for work contents in excess of 10 percent of the value of the whole works, the following information should also be supplied for the specialist subcontractor(s).

1.	Name of Firm	
2.	Head Office Address	
3.	Telephone	Contact Person: Name: Title:
4.	Fax	
5.	E-mail	Telex
6.	Place of Incorporation / Registration	Year of Incorporation / Registration

NAME AND NATIONALITY OF OWNERS		
	Name	Nationality
1.		
2.		
3.		
4.		
5.		

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Application Form A-2

## General Experience Record

Name of Applicant or partner of a joint venture

All individual firms and all partners of a joint venture are requested to complete the information in this form. The information supplied should be the annual turnover of the Applicant (or each member of a joint venture), in terms of the amounts billed to clients for each year for work in progress or completed over the past five years.

Use a separate sheet for each partner of a joint venture.

Year	PKR Rupees in Millions
1.	PKR Million
2.	PKR Million
3.	PKR Million
4.	PKR Million
5.	PKR Million
6.	PKR Million

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Application Form A-3

### Joint Venture Summary (Not Applicable)

Names of all Partners of a Joint Venture	
1.	Lead Partner
2.	Partner
3.	Partner
4.	Partner
5.	Partner
6.	Partner

Total value of annual construction turnover, in terms of work billed to clients.

Annual Turnover Data (Construction only; Equivalent in Pak Rupees, Millions)						
Partner	Form A-2 Page No.	Year 1	Year 2	Year 3	Year 4	Year 5
1. Lead Partner						
2. Partner						
3. Partner						
4. Partner						
5. Partner						
6. Partner						
<b>Total:</b>						

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Application Form A-4

## Particular Experience Record

Name of Applicant or partner of a joint venture

*To prequalify, the Applicant shall be required to pass the specified requirements applicable to this form, as set out in the: Instructions to Applicants.*

*On a separate page, using the format of Application Form A-5, each applicant or partner of a Joint Venture is required to list all contracts of a value equivalent to Pak Rs. - (User/Employer to provide the amount) million, of a similar nature and complexity to the contract for which the Applicant wishes to qualify, undertaken during the last five years<sup>1</sup>. The information is to be summarized, using Application Form A-5, for each contract completed or under execution by the Applicant or by each partner of a Joint Venture.*

*Where the Applicant proposes to use named subcontractor(s) for critical components of the works, or for work contents in excess of 10 percent of the value of the whole works, the information in the afore-mentioned forms should also be supplied for each specialist subcontractor.*

<sup>1</sup> Where applications are being invited for a number of contracts, suitable wording should be introduced, to allow applicants to apply for individual contracts or groups of contracts (slice and package contracts).

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**Application Form A-5**

**Details of Contracts of Similar Nature and Complexity**

*Name of Applicant or partner of a joint venture*

Use a separate sheet for each contract.

1.	Name of Contract
	Country
2.	Name of Employer
3.	Employer Address, Phone Numbers & E-mail Address .....
4.	Nature of works and special features relevant to the contract for which the Applicant wishes to prequalify ..... .....
5.	Contract Role (Tick One) (a) Sole Contractor (b) Sub-Contractor (c) Partner in a joint Venture
6.	Value of the total contract at completion, or at date of award for current contract Contract Price..... Currency.....
7.	Equivalent in Pak/Rs.
8.	Date of Award
9.	Date of Completion
10.	Contract Duration (Years and Months) _____ Years _____ Months
11.	Specified Requirements <sup>1</sup> ..... ..... .....

<sup>1</sup> Insert any specific criteria required for particular operations, such as annual volume of earthmoving, underground excavation, or placing concrete etc.

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Application Form A-6

## Summary Sheet: Current Contract Commitments/ Works in Progress

Name of Applicant or partner of a joint venture

Applicants and each partner to an application should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued.

Name of Contract	Value of Outstanding work (Pak Rs. Millions)	Estimated Completion Date
1.		
2.		
3.		
4.		
5.		
6.		

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**Application Form A-7**

**Personnel Capabilities**

Name of Applicant \_\_\_\_\_

*For specific positions essential to contract implementation, Applicants should provide the names of at least two candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied on separate sheets using one Form for each candidate (Application Form A-8).*

1.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
2.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
3.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
4.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
5.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate
6.	Title of Position
	Name of Prime Candidate
	Name of Alternate Candidate

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Application Form A-8

**Candidate Summary**

Name of Applicant

<b>Position</b>		
<b>Candidate Information</b>	1. Name of Candidate	2. Date of Birth
	3. Professional Qualification	
<b>Present Employment</b>	4. Name of Employer	
	Address of Employer	
	Telephone	Contact (Manager / Personnel Officer)
	Fax	Telex
	Job Title of Candidate	Years with Present Employer

Summarize professional experience over the last 20 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the Project.

Month / Date / Year		Company / Project / Position / Relevant Technical and Management Experience
From	To	

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### Application Form A-9

## Equipment Capabilities

Name of Applicant

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. A separate Form shall be prepared for each item of equipment listed in para 2.2.5 of the Instructions to Applicants, or for alternative equipment proposed by the Applicant.

Item of Equipment		
Equipment Information	1. Name of Manufacturer	2. Model and Power Rating
	3. Capacity	4. Year of Manufacture
Current Status	5. Current Location	
	6. Details of Current Commitments	
Source	7. Indicate Source of the Equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased	

Omit the following information if it is owned by the Applicant or partner.

Owner	8. Name of Owner	
	9. Address of Owner	
	Telephone	Contact Name and Title
	Fax	Telex
Agreement	Details of Rental / Lease Specific to the Project	

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## Application Form A-10

### Financial Capabilities

Name of Applicant or Partner of a Joint Venture

Applicants, including each partner of a joint venture, should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Each applicant or partner of a joint venture must fill-in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheets should be attached.

Banker	Name of Banker	
	Address of Banker	
	Telephone	Contact Name and Title
	Fax	Telex

Summarize actual assets and liabilities in Pak Rupees (Equivalent at the current rate of exchange at the end of each year) for the previous five years, based upon known commitments, projected assets and liabilities in pak Rupees equivalent for the next two years.

Financial Information in Pak Rs. or Equivalent	Actual: Previous Three Years			Projected for Next Year
	2019	2020	2021	2022
1. Total assets				
2. Current assets				
3. Total liabilities				
4. Current liabilities				
5. Profit before taxes				
6. Profit after taxes				

Specific proposed sources of financing to meet the cash flow of the Project, net of current commitments (Instructions to Applicants, para 2.2.3).

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**Pre-Qualification of Contractors**

Source of Financing	Amount (Pak Rs. or Equivalent)
1.	
2.	
3.	

*Attach audited financial statements for the last three years (for individual applicant or each partner of joint venture).*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.*

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